

Dear Parent / Carer,

**Amble First School**



We are pleased to announce that there is a vacancy on our Governing Body for a parent Governor. This is an exciting role focussed on driving standards of education forward by undertaking a strategic role as part of the Senior Leadership of the school. As Parent Governor you would be supporting an already strong staff team. The role of the Governors is to underpin and challenge whilst having 100% confidentiality.

All Parent Governors must have a child or children at the school (as parent or carer) and must also be elected by the parents and carers of pupils at the school. The period of office for service as a Parent Governor is 4 years and a Parent Governor would not be obliged to resign from office if his/her child leaves the school, they would be able to remain in office until the expiry of the term of office.

Governors are asked to consider their own skills and abilities to identify any gaps or requirements that they might like to have addressed through the appointment of new Governors. In our case we have identified the need to strengthen our capacity in the following areas:

1. Early Years Foundation Stage
2. Financial Planning
3. SEND (Special Educational Needs and Disabilities)
4. Governor Leadership

Also, it is important that any candidates for the position of Governor understand the level of engagement and commitment required to be effective in the role. I will be happy to discuss these with any prospective candidate but they include meeting attendance, monitoring visits, induction and training.

Should we receive more nominations than there are vacancies, a ballot will need to be held and candidates will be asked to prepare an election statement to help inform the parent body decide who to vote for. A template for this will be provided if necessary

Prospective candidates need to be aware that it is a legal requirement that Governors are checked to ensure that they are not disqualified from working with children within the precepts of the Criminal Justice and Court Services Act 2000 or because they contravene one of the disqualification conditions imposed in the school governance regulations. This will mean that successful candidates will be required to provide proof of identity, and the completion of (a) declaration form(s), {including a Criminal Records Disclosure and Barring Form – as applies} to enable the necessary checks to be carried out.

The role of Governor can be hugely rewarding in terms of the impact that you can have on the outcomes for children as well as the opportunity to learn and develop new skills that can be of benefit to you beyond the school community.

Any Parent or Carer who does wish to be considered for election should return the completed nomination form below and covering letter by 05.11.2021. The covering letter should include some information about yourself, what you understand the role of Governor to be and how you can meet the identified areas of need above.

For an informal chat, please contact Mrs Jackson or Miss Nowak, or send an email to the address below.

Yours sincerely,

Rachel McGarvey – Chair of Governors

Lizzie Jackson - Head Teacher

[enquiries@amblefirst.northumberland.sch.uk](mailto:enquiries@amblefirst.northumberland.sch.uk)

**PARENT GOVERNOR****NOMINATION FORM**

The candidate, proposer and seconder must be parents or carers of children on the school roll.

<b>CANDIDATE:</b>	Name	Address
<b>Signature:</b>		
<b>PROPOSED BY:</b>	Name	Address
<b>Signature:</b>		
<b>SECONDED BY:</b>	Name	Address
<b>Signature:</b>		

